



# NASHOBA

## Regional School District

### **School Security Changes Open Door Policy**

Beginning January 2, 2007 all doors at every school in the Nashoba Regional School District will be locked. After the start time at each school anyone who wishes to gain entry must use the front door and will be “buzzed” into the school. The guest will need to identify themselves, state the reason for entering the school and then proceed to the main office to sign in to the building. This will be for students as well as all other visitors.

The system we have installed does have camera and voice capability. Staff in the office can observe the person at the entry way. If there is no response after ringing the buzzer then the visitor should assume that someone is not watching the screen and should ring again. If there is still no response, and you have a cell phone, it might be necessary to contact the main office and ask for someone to view the screen.

It is understood that this change will take a period of adjustment. The schools will remain open before and after school for the time being, however, that will be changing as we get used to our new system. There will not be a change, however, until we have given groups ample time to learn what the new arrangement might be.

Preschool parents will still need to wear their badges upon entering the school. Parent volunteers who arrive prior to the school day beginning should still sign in at the office, as should those arriving during the school day. Students, who arrive at the high school, but after 7:45 am, must now use the front door and be “buzzed” into the building. Right now only the front door at each school has this system. At some point we are going to be able to hear the buzzer remotely and that may create greater flexibility and less wait time for our visitors. Right now, however, it is going to feel a lot more official and we ask for your patience.